

MUHAMMAD AHMAD SAEED

Technical Project Manager | PMP® | SaaS | FinTech | AI

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SUMMARY

Certified Project Management Professional with 3+ years of proven results : 20% shorter timelines, 35% higher efficiency, and stronger stakeholder trust. Skilled at uniting strategy and execution through Agile, Hybrid and Traditional delivery models. Anchored by solid Computer Science background and backed by hands-on full-stack development experience. Adept at driving cross-functional collaboration, risk control, and delivery quality to ensure consistent business outcomes.

SKILLS

📁 Project Management

- Agile Software Delivery – *Scrum* • *Kanban* • *SDLC Management* • *Continuous Improvement* • *CI/CD Integration*
- Project Planning & Execution – *Scope & Schedule Management* • *Cost & Quality Control* • *Risk Mitigation* • *Change Management*
- Stakeholder & Team Leadership – *Cross-functional Collaboration* • *Client Communication* • *Resource Allocation* • *Delivery Optimization*

🔧 Tools & Methods

- Project Tracking & Collaboration – *Jira* • *Freedcamp* • *Clickup* • *Asana* • *Slack*
- Technical Proficiency – *Node.js* • *React.js* • *Express.js* • *Git*
- Documentation & Reporting – *Confluence* • *Notion* • *Google Workspace*

🏆 Soft Skills

- *Leadership & Team Motivation* • *Strategic Problem Solving* • *Clear Communication* • *Client & Stakeholder Management* • *Adaptability in Fast-paced Environments*

EXPERIENCE

📁 IMMENTIA

Technical Project Manager

May 2024– Present

- Improved project efficiency by introducing actionable tracking and workflow standardization, which cut coordination overhead by 10%
- Shortened delivery timelines by tightening scope controls, improving dependency mapping, and align sprints with release windows – binging launches forward by 1-2 weeks.
- Reduced late-stage escalations by applying structured RAG status updates, risk registers, and change control processes.

📁 TECH LOGANS

Technical Project Manager

Sep 2022 – May 2024

- Accelerated task completion by 15% through clearer handoffs and tighter scope control, using requirements reviews and structured change requests
- Reduced project disruptions by 20% with proactive risk identification and mitigation strategies, including tracking and contingency planning.
- Minimized delays and extra costs by sequencing work across parallel streams with capacity planning, dependency mapping and milestone tracking.

📁 SELF EMPLOYED

Full Stack Web Developer

Oct 2021 – Oct 2023

- Built and shipped responsive web apps that earned consistently high user satisfaction and repeat client requests (component-based UI, accessibility checks)
- Delivered client projects on schedule while meeting acceptance criteria and usability goals (clear specs, scoped milestones, review demos)
- Optimized performance, reducing initial load by 20–30% and improving P95 latency (code splitting, image optimization, HTTP caching, lazy loading)

EDUCATION







📎 ATHENIA GLOBAL EDUCATION

Executive Diploma in Strategic Project Management [[Credential](#)]

📎 MICROVERSE

Full Stack Web Development [[Credential](#)]

CERTIFICATIONS

-  PMP® – *Project Management Institute*
-  Generative AI Overview for Project Managers – Project Management Institute [[Credential](#)]
-  Scrum Fundamentals Certified (SFC) – *SCRUMstudy* [[Credential](#)]
-  The Complete 2023 Web Development Bootcamp – Udemey [[Credential](#)]
-  Critical Thinking and Problem Solving – *British Council*
-  Leadership and Management – *British Council*